

FOREST CITY REGIONAL SCHOOL DISTRICT
 100 Susquehanna Street, Forest City, PA 18421
 Telephone: (570) 785-2400 Fax: (570) 785-9557

CLASSIFIED APPLICATION FOR EMPLOYMENT

Date: _____

Please check box(es) for position you are interested in: <input type="checkbox"/> Aide <input type="checkbox"/> Cafeteria <input type="checkbox"/> Clerical <input type="checkbox"/> Custodial	Do you want to be placed on our substitute list? <input type="checkbox"/> Yes <input type="checkbox"/> No
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General

Last Name	First Name
Address	City/State/Zip
Home Phone Number	Cell Phone Number
Email Address:	

Education

Circle Highest Grade Completed: 1 2 3 4 5 6 7 8 9 10 11 12		
Name of School and Location	Major	Degree
College		
High School		
Technical/Trade School		
List other courses, certifications or training that you have completed that pertain to the position for which you are applying:		

For Office Use Only: <input type="checkbox"/> Act 34 <input type="checkbox"/> Act 114 <input type="checkbox"/> Act 151 <input type="checkbox"/> Physical & TB
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Employment History

Please provide complete information for your past employment. In order for your application to be given full consideration please furnish correct names, addresses and phone numbers for all positions and employers.

Title/Salary	Dates From-to	Major Duties/ Responsibilities	Employer Name Address/Phone	Reason for Leaving
Title: Salary:				
Title: Salary:				
Title: Salary:				
Title: Salary:				

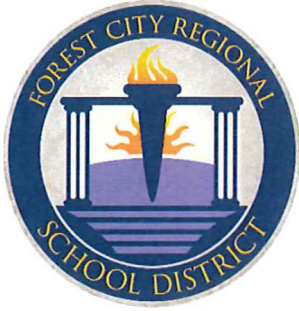
References

Please list three references who have firsthand knowledge of you and your work. Do not list relatives.

Name / Address	Title	Telephone Number	Relationship

Please use this space to describe any skills, abilities, or personal experience you have which will add to your effectiveness in the position for which you are applying:

Please send your completed application and all required documentation to:
 Dr. Jessica Aquilina, Superintendent
 Forest City Regional School District
 100 Susquehanna Street
 Forest City, PA 18421



Forest City Regional School District Business Office

100 Susquehanna Street, Forest City, PA 18421-1399

Phone: 570 785-2406 ▪ Fax: 570 785-9557

www.fcrsd.org

Mrs. Kathleen Seifried, Business Manager

Instructions for obtaining the required clearances are available at this link:

<http://www.education.pa.gov/Teachers%20-%20Administrators/Background%20checks/Pages/Federal-Criminal-History-Background-Checks.aspx>

The Service Code that you need to have your fingerprints done for any public school district in Pennsylvania is **1KG6XN**.

The Forest City Regional School District is an equal opportunity institution and will not discriminate on the basis of race, color, national origin, sex, age, and/or handicap in its activities, programs or employment practices as required by the Title VII, Title XI, Section 504, and the Age Discrimination Act. If you feel your rights were violated, please contact the Business Manager at 570 785-2406.