FOREST CITY REGIONAL SCHOOL DISTRICT
100 Susquehanna Street, Forest City, PA 18421
Telephone: (570) 785-2400 Fax: (570) 785-9557

CLASSIFIED APPLICATION FOR EMPLOYMENT

Date: _____

Please check box(es) for position you are interested in:	Do you want to be placed on our substitute list?
☐ Aide ☐ Cafeteria ☐ Clerical ☐ Custodial	☐ Yes ☐ No

General

Last Name	First Name
Address	City/State/Zip
Home Phone Number	Cell Phone Number
Email Address:	

Education

Circle Highest Grade Completed: 1 2 3 4 5 6 7 8 9 10 11 12

Name of School and Location	Major	Degree
College		
High School		
Technical/Trade School		

List other courses, certifications or training that you have completed that pertain to the position for which you are applying:

For Office Use Only:

☐ Act 34 ☐ Act 114 ☐ Act 151 ☐ Physical & TB

Employment History

Please provide complete information for your past employment. In order for your application to be given full consideration please furnish correct names, addresses and phone numbers for all positions and employers.

Title/Salary	Dates From-to	Major Duties/ Responsibilities	Employer Name Address/Phone	Reason for Leaving
Title: Salary:				
Title: Salary:				
Title: Salary:				
Title: Salary:				

References

Please list three references who have firsthand knowledge of you and your work. Do not list relatives.

Name / Address	Title	Telephone Number	Relationship

Please use this space to describe any skills, abilities, or personal experience you have which will add to your effectiveness in the position for which you are applying:

Please send your completed application and all required documentation to:

Mr. Michael T. Coleman, Superintendent
Forest City Regional School District
100 Susquehanna Street
Forest City, PA 18421

The Forest City Regional School District is an equal opportunity educational institution and will not discriminate on the basis of race, color, national origin, sex, age, and handicap in its activities or employment practices as required by Title VI, Title IX, Section 504, and the American Disabilities Act. Revised: November 2015

Forest City Regional School District
Business Office

100 Susquehanna Street, Forest City, PA 18421-1399
Phone: 570 785-2406 ▪ Fax: 570 785-9557
www.fcrsd.org

Instructions for obtaining the required clearances are available at this link:

https://www.fcrsd.org/contact_school/employee_volunteer_clearances

The Service Code that you need to have your fingerprints done for any public school district in Pennsylvania is 1KG6XN.

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